CGL TRANSITIONS

Prepared for the 2020 SUNY Voices CGL Training

Lisa M. Glidden, SUNY Oswego and Wendy Johnston, SUNY Adirondack
Outline for today

- Important things we have learned
- Campus governance leadership transitions
- Transitions in administration and the role of shared governance
Important things we’ve learned—planning

- After-meeting workload, build in time to follow up
- Be proactive
  - *Professional administrative support*
  - *Representation in various spaces*
  - *Inform members of their responsibilities*
  - *Communicating actions of your governance body to the President or appropriate administrative office*
Important things we’ve learned—politics

- At times there is a need to ask the right questions in order to get a full answer.
- At times you may need to have a “plant” in your meeting to ask targeted questions.
- CGLs are often identified as a contact for campus issues. Many of these will not be in the purview of CGL, but you may want to convey concerns.
Important things we’ve learned—communicating

■ Key communicator on campus
■ Report out to the body what you have been doing (open document to keep track)
■ Work with Deans to make sure important communications go through shared governance and academic affairs routes
■ Someone is always going to be dissatisfied with the shared governance decisions. You cannot make all people happy all of the time.
CGL Transitions--operations

- Organization—if you’re not inheriting it, try to pass it along

- Pass along general operations information
  - timeline
  - Detailed ‘to do’ list for before and after meetings
  - Procedure for keeping track of moving parts
  - Procedures for archiving materials

- Dedicated governance email, shared drive for record keeping

- Templates of agendas, minutes
CGL Transitions—planning

- long and short-term planning → pass along any outstanding items
- A letter from the Outgoing CGL to the Incoming CGL outlining outstanding items and providing encouragement.
- Succession planning
- Building a leadership pipeline
Transitions in Administration--searches

- Faculty Representation on Presidential Searches
- Faculty Council of Community Colleges Resolution on Faculty Representation on Presidential Searches
- Ideally, Shared Governance Representation on Presidential Searches and Vice President for Academic Affairs (CAO), and upper administrative searches
- Minimally, request a question on shared governance as part of the interview process
Transitions in Administration—educating new administrators

- Welcome email requesting a 1:1 meeting
- Create a Welcome Packet
  - Constitutions/Bylaws
  - Meeting Schedule
  - Other important Shared Governance Documents
  - What is the UFS/FCCC
    - [http://www.sunyufs.us/about.html](http://www.sunyufs.us/about.html)
    - [https://system.suny.edu/fccc/about/](https://system.suny.edu/fccc/about/)

- Remember, building a culture of shared governance takes time and new Presidents and Administrators may need reminding from time to time of the importance and process of shared governance.
Resources:

- University Faculty Senate
- Faculty Council of Community Colleges
- American Association of University Professors: Shared Governance
- CGL Toolkit from 2019 training
Questions?