

Workforce Development and Upward Mobility Committee Charter

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COMMITTEE PURPOSE

The Workforce Development and Upward Mobility Committee will provide oversight and consider policy associated with SUNY's workforce development initiatives and strategy, as appropriate. The Committee will assist in identify needs in emerging high-demand fields to create, and will foster relationships between SUNY and its partners in industry and labor.

The charge of the Workforce Development and Upward Mobility Committee is to review and make recommendations, and when appropriate, such recommendations will be made to or in collaboration with other SUNY Board of Trustees Committees (particularly Academic Affairs, Community Colleges, Finance and Administration, Research and Economic Development, and Student Success) and to the Full Board of Trustees regarding:

- SUNY's ability to provide in demand workforce training and education;
- The development of a system approach to assisting SUNY in meeting national and state demands; and
- SUNY's ability to serve as an economic engine.

The goals of this Committee will be to strengthen SUNY as a key partner in New York's economic future.

COMPOSITION

The Workforce Development and Upward Mobility Committee shall consist of at least three members who shall be appointed by the Chairperson of the Board of Trustees, one or two of whom shall be designated by the Chair of the Board to serve as chair, or co-chair, of the Committee. The members of the committee shall serve at the pleasure of the Chair of the Board of Trustees for terms of three years.

MEETINGS AND QUORUM

The Committee shall meet at least twice a year, with the expectation that additional meetings may be required to adequately fulfill the obligations and duties outlined in the charter.

Members of the Committee are expected to attend each committee meeting, in person or via videoconference. The Committee may invite other individuals, such as SUNY students, faculty, or staff; or experts in the area of workforce development, to attend meetings and provide pertinent information, as necessary.

Meeting agendas will be prepared for every meeting and minutes of those meetings will be recorded.

The presence of a majority of the appointed members of the Committee shall constitute a quorum for the transaction of business, and the act of a majority of the members present shall be the act of the Committee.

REPORTING

The Workforce Development and Upward Mobility Committee shall report to the Board of Trustees on its activities.