



**EMPLOYMENT CERTIFICATION FORM UPDATED**

***Submit electronically this completed form with [Employer Incentive Invoice Template](#), each apprentice’s Apprenticeship Agreement (AT401 Form/Digital Equivalent), and proof of Related Instruction registration.***

Company: \_\_\_\_\_ Group Sponsor (if applicable): \_\_\_\_\_

Registered Apprentice Name	Place an X in the appropriate box below:		
	<i>Apprentice must be registered for Related Instruction at a SUNY college supported with Apprenticeship Programs at SUNY funds.</i>		
	Hire SUNY Community-Based Pre-Apprentice Successful Completer as a Registered Apprentice \$500	Hire or Designate Registered Apprentice \$1000 (10 max. per company)	Registered Apprentice qualifies for both scenarios \$1500

*“I certify employment for the above New York State Registered Apprentices. I confirm that my company is in **good standing** with the NYS Department of Labor (NYSDOL) as a sponsor or signatory and that the Apprentices are registered at a SUNY college(s) for Related Instruction.”*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Ink (original) or digital signature*

Name (print): \_\_\_\_\_ Title: \_\_\_\_\_