MEMORANDUM

January 23, 2018

TO: Members of the Board of Trustees

FROM: Kristina M. Johnson, Chancellor

SUBJECT: Appointment of Elizabeth C. Garvey as Vice Chancellor for Legal Affairs and General Counsel at State University of New York System Administration

Action Requested

The proposed resolution appoints Elizabeth C. Garvey Vice Chancellor for Legal Affairs and General Counsel at State University of New York System Administration.

Resolution

I recommend that the Board of Trustees adopt the following resolution:

Resolved that the appointment of Elizabeth C. Garvey as Vice Chancellor for Legal Affairs and General Counsel at State University of New York System Administration, effective January 25, 2018, be, and hereby is, approved. Ms. Garvey will receive a salary of $220,000 per year.

Background

I am pleased to recommend the approval of the appointment of Elizabeth C. Garvey as Vice Chancellor for Legal Affairs and General Counsel at State University of New York System Administration.

Appointed by the Board of Trustees and reporting to the Board and the Chancellor, the Vice Chancellor for Legal Affairs and General Counsel is the legal adviser to the University, and provides legal advice and opinions for the Board of Trustees and officers of the University on matters concerning University legal affairs.
Ms. Garvey has 13 years of public service employment, providing legal advice and management oversight for the New York Senate. Most recently, she served as Lead Counsel for the New York State Senate Majority and managed a team of legal and support staff of 36 employees.

Ms. Garvey earned a Bachelor Degree in Communication from Mary Baldwin College and a JD degree from Albany Law School of Union University.

A copy of Ms. Garvey’s CV is attached.

Attachment
ELIZABETH C. GARVEY

EDUCATION

Albany Law School of Union University, Albany, NY
Juris Doctor, cum laude May 2004, admitted New York 2005
GPA: 3.38 cumulative, Dean’s List
Albany Law Review Note & Comment Editor
Moot Court Board Associate Member

Mary Baldwin College, Staunton, VA
BA Communications (emphasis in News Writing), January 2001
Minors in French and Studio Art
cum laude (GPA: 3.8)

EXPERIENCE

New York State Senate Majority Counsel/Program Office, Albany, NY
Counsel to the Majority, June 25, 2013- present

- Responsible to management of a legal and support staff of 36; including recruitment and retention of qualified personnel to staff the office and legislative operations clerks, responsible for the management of session.
- Represented the Senate in negotiations with the principal staff of the Governor and Assembly. Participated in “Leader’s Meetings” with Governor, Speaker, IDC Leader and Temporary President.
- Responsible for daily briefings of the Senate Temporary President and Senior Staff on issues of importance to the conference.
- Working with the Leader(s), maintained existing coalition agreements and negotiated a new Coalition governing structure with the Independent Democratic Conference (IDC) effective for the 2017-2018 Legislative Term.
- Responsible for developing, implementing and adjusting strategic political objectives for the Majority Conference, and messaging to internal and external stakeholders.
- Assisted in crafting political and press messaging to tout the accomplishments of the Senate.
- Supervised the management of the day to day operations on the Senate Chamber floor, ensuring timely passage of bills, drafting of bills, and introduction of bills.
New York State Senate Majority Counsel/Program Office, Albany, NY

First Assistant Counsel to the Majority, February 2011- June 25, 2013

- Assisted in the planning and preparation of Senate sessions, and advised as to procedural and legal issues.
- Coordinated, with the Assembly and Governor’s Office, a process of review and timely enactment of the State budget.
- Served as counsel to the Senate Rules Committee.
- Supervised the calendar and legislative operations of the Senate.
- Assisted in the negotiation or preparation of legislation on various topics as required.

Wilson, Elser, Moskowitz, Edelman and Dicker, LLP, Albany, NY

Associate, October 2010-January 2011

- Assisted in the representation of clients before the Governor’s Office and various State and City agencies notably the Hotel Association of New York City, Capital OTB, Suffolk OTB, Catskill OTB, New York City Marshals, and various healthcare entities. Included drafting legal memoranda, litigation, attendance at meetings, review and summary of legislation, and requests for funding through the state budget.
- Assisted in the representation of clients, including the preparation of memoranda in support or opposition, reviewing and advising clients as to status of legislation, as well as review and analysis of the State budget for clients.

New York State Senate Majority & Minority Counsel/Program Office, Albany, NY

Assistant Counsel to the Majority, July 2005- January 2009; Assistant Counsel to the Minority January 2009- October 2010

- Researched legal issues relevant to the Senate Majority, including legislative process and procedure.
- Negotiated and reviewed legislation related to Mental Hygiene, notably civil commitment.
- Responsible for all New York City Mayoral Program legislation.
- Negotiated and reviewed legislation related to Consumer Protection matters, notably, Identity Theft Legislation, as well as Product Safety and Recall Effectiveness.
- Negotiated and reviewed legislation related to Racing and Wagering, notably, the extension of the NYRA franchise, the state take-over of New York City OTB, and the selection of the Aqueduct VLT operator.
- Coordinated with outside counsel on litigation matters involving the Senate, including the preparation of discovery, attendance at depositions, reviewing and making recommendations regarding content and case strategy.

- Prepared all aspects of several Senate hearings related to racing, transportation, and legislative powers.

- Advised members of the Senate Minority conference on all aspects of legislation and issues surrounding the following Committees:
  - Racing and Wagering, Banks, Insurance, Housing, Consumer Protection, and Cities

**New York State Senate Graduate Fellowship Program,** Albany, NY

Richard A. Weibe Fellow, September 2004-July 2005

- Completed legal research on various questions involving many constitutional issues related to budgetary powers of the legislature. Involved in preparing for Court of Appeals argument, and preparing Senate response to eventual decision.

- Responsible for City of New York program bills, finding Senate sponsorship and guiding them through the legislative process.

- Involved in three way negotiations on Lower Manhattan tax incentive bill.

**ACTIVITIES/AWARDS**

Franchise Oversight Board Member, appointment of the Temporary President, 2012-present. *Oversee the operation of the New York Racing Association’s compliance with statutory benchmarks.*

City and State Albany Power 100 List- 34th (2017); 43rd (2016)

City and State 40 under 40- 2012.

Order of Barristers (National Moot Court Honor Society) 2004

Justinian Society (Academic Honors Society) 2004


Omicron Delta Kappa (Leadership Honor Society) 2000

Lambda Pi Eta (Communications Honor Society) 2000

Communications Excellence Award, Spring 2000