



The State University
of **New York**

Office of the Chancellor

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MEMORANDUM

November 14, 2025

TO: Members of the Board of Trustees

FROM: Dr. Merryl H. Tisch, Chairman

**Subject: Waiver of the Notice Requirements for the November 14, 2025,
Special Board of Trustees Meeting**

Action Requested

The proposed resolution authorizes the waiver of the usual requirement for seven days' notice for the special Board of Trustees meeting being held on Friday, November 14, 2025.

Resolution

I recommend that the Board of Trustees adopt the following resolution:

Whereas New York State Education Law §353(2)(a) and the By-Laws of the Board of Trustees require that at least seven days' notice of every meeting be given to the Trustees, unless such notice be waived by a majority of the Board; that resolutions for the consideration of the Board of Trustees must be mailed to the usual address of each Trustee no less than seven days prior to a meeting, unless the Chair shall make available in writing on the day of the meeting the facts that necessitate an immediate vote; and that the agendas for such meetings shall be available three days prior to the meetings; and

Whereas it is necessary to schedule an expedited special meeting of the Board of Trustees within a timeframe that does

not allow the State University to meet the usual time requirements; now, therefore, be it

Resolved that the Board of Trustees hereby waives the seven-day meeting notice for the purposes of holding an expedited special meeting; and, be it further

Resolved that the Board of Trustees hereby waives the requirement that the agenda for such expedited special meeting be made available three days in advance of such meeting due to the special nature and time sensitivity of the matters to be discussed.

Background

The proposed resolution waives the usual requirements of the Education Law and the By-Laws of the Board of Trustees, which provide (1) that the Board of Trustees shall ordinarily receive at least seven days' notice by the Secretary of the Board to the usual address of each Trustee; (2) that the materials and resolutions for consideration of the Board of Trustees must be sent to the usual address of each Trustee no less than seven days prior to a meeting; and (3) that the agenda of such meeting shall be available three days prior to the meetings.