



The State University  
of **New York**

**Office of the Chancellor**

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**MEMORANDUM**

**April 30, 2026**

**TO: Members of the Board of Trustees**

**FROM: Dr. Merryl H. Tisch, Chairman**

**Subject: Waiver of the Notice Requirements for the April 30, 2026,  
Special Board of Trustees Meeting**

**Action Requested**

The proposed resolution authorizes the waiver of the usual requirement for seven days' notice for the special Board of Trustees meeting being held on Thursday, April 30, 2026.

**Resolution**

I recommend that the Board of Trustees adopt the following resolution:

**Whereas** New York State Education Law §353(2)(a) and the By-Laws of the Board of Trustees require that at least seven days' notice of every meeting be given to the Trustees, unless such notice be waived by a majority of the Board; that resolutions for the consideration of the Board of Trustees must be mailed to the usual address of each Trustee no less than seven days prior to a meeting, unless the Chair shall make available in writing on the day of the meeting the facts that necessitate an immediate vote; and that the agendas for such meetings shall be available three days prior to the meetings; and

**Whereas** it is necessary to schedule an expedited special meeting of the Board of Trustees within a timeframe that does

not allow the State University to meet the usual time requirements; now, therefore, be it

**Resolved** that the Board of Trustees hereby waives the seven-day meeting notice for the purposes of holding an expedited special meeting; and, be it further

**Resolved** that the Board of Trustees hereby waives the requirement that the agenda for such expedited special meeting be made available three days in advance of such meeting due to the special nature and time sensitivity of the matters to be discussed.

### **Background**

The proposed resolution waives the usual requirements of the Education Law and the By-Laws of the Board of Trustees, which provide (1) that the Board of Trustees shall ordinarily receive at least seven days' notice by the Secretary of the Board to the usual address of each Trustee; (2) that the materials and resolutions for consideration of the Board of Trustees must be sent to the usual address of each Trustee no less than seven days prior to a meeting; and (3) that the agenda of such meeting shall be available three days prior to the meetings.