Policy Title:
Admission of Persons with Disciplinary Dismissals

Document Number:
3201

Effective Date:
July 01, 2017

This policy item applies to:
Community Colleges
State-Operated Campuses

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Summary

[Note: This Policy takes effect on July 1, 2017, and supersedes Policy Doc. No. 3300 Admission of Persons with Prior Felony Convictions or Disciplinary Dismissals].

The State University of New York (University) policy requires applicants for admission as undergraduates and graduate students to report whether they have been dismissed from an institution of higher education for disciplinary reasons. Applications from such candidates must be reviewed by a campus committee.

Policy

The University-wide application for undergraduate admission to campuses of the University contains a question regarding whether the applicant previously has been dismissed from an institution of higher education for disciplinary reasons. It is the policy of the University that such a question be included in applications for both undergraduate and graduate admissions, full-time and part-time, by campuses processing local applications or not participating in the Application Service Center (ASC).

Campus Admission Review

Campuses must utilize a standing committee to review applicants who affirm that they have been dismissed from a college for disciplinary reasons.

The purpose of the campus committee is to review appropriate information and decide whether an applicant with a disciplinary dismissal from an institution of higher education should be admitted. If admitted, the conditions of admissibility must also be decided; for example, eligibility for on-campus housing and counseling services. The
committee may request the applicant to provide the following:

1. The specifics of the disciplinary dismissal, such as background, charges filed and date(s) of occurrence. Appropriate releases may have to be executed by the applicant for receipt of educational disciplinary records;
2. A personal interview to either clarify or verify information will be necessary.

After review of all available information, the committee must decide whether to deny admission, admit the applicant, or admit the applicant with certain conditions.

Definitions

**Dismissal from a college for disciplinary reasons** – Permanent separation from an institution of higher education on the basis of conduct or behavior.

**Suspension** – A sanction imposed for disciplinary reasons that results in a student leaving school for a fixed time period, less than permanently.

Other Related Information

There is no related information relevant to this policy.

Related Policies

SUNY Policy, [Admission of Persons with Prior Felony Convictions Policy, Doc. No. 3200](#).

SUNY Policy, [Policy Doc. No. 3300 Admission of Persons with Prior Felony Convictions or Disciplinary Dismissals](#).

This Policy expires on June 30, 2017.

[SUNY Policies on Sexual Violence Prevention and Response, June 2015](#).

Procedures

There are no procedures relevant to this policy.

Forms

[SUNY Common Application](#).

Authority

Policy updated to remove felony provisions after Board of Trustees adopted new system-wide Policy, [Admission of Persons with Prior Felony Convictions, Doc. No. 3200](#), on September 14, 2016.

Memorandum Presidents from the Assistant Vice Chancellor for University Life and University Police, dated April 27, 2000.

History
Amended, September 14, 2016 with passing of State University of New York Board of Trustee Resolution, No. 2016-52, Admission of Persons with Prior Felony Convictions. The resolution created new Policy for felony convictions, thereby removing felony provisions from the existing Policy Doc No. 3300, and changing the title to: Admission of Persons with Disciplinary Dismissals Policy.

Amended, May 11, 2001, Application Processing of Persons with Felony Convictions and/or Disciplinary Dismissals Addendum to Proposal.

Established, April 27, 2000, Admissions of Persons with Felony Conviction of Disciplinary Dismissals.

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Appendices

There are no appendices relevant to this policy.