Form D
State University of New York
Procurement Lobbying Law
Record of Contact

Procurement Information

AGENCY: ________________________  (SUNY System Administration)
TO: ____________________________  (Gail Barcher, Contract Manager)
FROM: __________________________ (employee, officer, Trustee)

SUBJECT: Record of Contract under State Finance Law §139-k(4)

Procurement Description: ____________________________________________________________
RFP/IFB Contract # (if applicable): ______________________

******************************************************************************
Contact Information

Date(s) of Contact:

SUNY Contact Name: ________________________________________________________________

Designated Contact: ____  Non-designated Contact: ____

Name of Offerer Firm or Organization: ______________________________________________

Address:  ________________________________________________________________

Name of Person Contacting State University on behalf of Offerer:

________________________________________________________

Telephone Number: ______________________________________________________________

Place of Principal Employment: _____________________________________________________

Occupation:  _________________________________________________________________

Person/Organization Making the Contact was:
The Offerer: ____
OR
Retained/Employed/Designated by or on behalf of the Offerer: _____

General description/content of the contact (multiple contacts), including form (e-mail, letter, conversation):