

# Student Application for New York City Student Teaching

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## THE STATE UNIVERSITY OF NEW YORK - URBAN TEACHER EDUCATION CENTER



SUTEC

New York City Department of Education Offices  
65 Court Street, Room 405, Brooklyn, New York 11201

*Directions:* Students requesting student teaching assignments in New York City must complete this form. Please return the application package to your campus Director of Student Teaching. Please write legibly.

1. Last Name: \_\_\_\_\_
2. First Name: \_\_\_\_\_
3. Social Security: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_
4. DOB: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_
5. College / University: \_\_\_\_\_
6. Expected Graduation: Mo. \_\_\_\_\_ Year \_\_\_\_\_
7. Campus Address:  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
8. Contact Phone: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_
9. E-mail: \_\_\_\_\_
10. Preferred Method of Contact:  
E-mail \_\_\_ Home Phone \_\_\_ Cell Phone \_\_\_ Postal-mail \_\_\_
11. Student Teaching Level:  
Early Childhood \_\_\_ Childhood \_\_\_ Middle Childhood \_\_\_ Adolescence \_\_\_  
Specialty Subject (PreK- 12) \_\_\_
12. Certification Area: \_\_\_\_\_
13. Student Teaching Term:  
Fall \_\_\_\_\_ Spring \_\_\_\_\_ of Year \_\_\_\_\_
14. Date(s), if any, you must be on campus during your student teaching term:  
\_\_\_\_\_

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**15. Permanent Address:**

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_

**16. Are you applying for housing through SUTEC?**

Yes \_\_\_ No \_\_\_

**17. If you are not applying for housing, where do you plan to reside while student teaching in New York City?**

Provide your address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_

**18. If you have a preference for a placement site, please mark at least two of the following boroughs:**

Brooklyn \_\_\_ Bronx \_\_\_ Manhattan \_\_\_ Queens \_\_\_ Staten Island \_\_\_

Reason(s): \_\_\_\_\_

**19. The Director of Student Teaching on your campus is: \_\_\_\_\_**

Phone: \_\_\_ \_\_\_ / \_\_\_ \_\_\_ / \_\_\_ \_\_\_ E-mail: \_\_\_\_\_

**20. Resume and Personal Essay:**

- 1) SUTEC requires each applicant to submit his/her resume with a short personal essay of no more than 500 words explaining his/her reasons for “*Choosing Student Teaching in New York City.*” Your essay should focus on one or two reasons.

*Note:* If your campus requires you to submit an education statement, you may submit that statement in lieu of “*Choosing Student Teaching in New York City.*”

If you have any questions regarding student teaching in a New York City school please contact the SUTEC office at 718-935-5515 or send an e-mail to [Natalie.Lukas@suny.edu](mailto:Natalie.Lukas@suny.edu)