

# SUCCESSFUL TEACHING CONFERENCE 2009 PROPOSAL SUBMISSION REQUIREMENTS

To: Lee Riddell, Institute for Community College Development, Cornell University, 621 Ives Hall, Ithaca, NY 14853; Phone: 607-254-8260; Fax: 607-254-1520; or E-mail: [Lee.Riddell@cornell.edu](mailto:Lee.Riddell@cornell.edu). **Deadline for submission is May 1, 2009.** The Successful Teaching Conference will take place October 22-23, 2009 at the Radisson Hotel Corning, Corning, NY.

Proposals must include the following information:

## 1. Primary Presenter

Name \_\_\_\_\_

Position/Title/Department \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Work Telephone \_\_\_\_\_

Home Telephone \_\_\_\_\_

Fax \_\_\_\_\_

**NOTE:** All presenters will be recognized in the conference program. However, all future correspondence will be sent only to the primary presenter.

3. Suggested Presentation Title \_\_\_\_\_

## 4. Presentation Category (check those that apply)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Active Learning                    | <input type="checkbox"/> Student Outcomes Assessment                    | <input type="checkbox"/> Preparing for displaced workers attending college |
| <input type="checkbox"/> Diversity                          | <input type="checkbox"/> Tools for Student Motivation                   | <input type="checkbox"/> Rekindling faculty "flame" for teaching           |
| <input type="checkbox"/> Innovative Teaching Strategies     | <input type="checkbox"/> Managing Teaching Responsibilities Efficiently | <input type="checkbox"/> Other: _____                                      |
| <input type="checkbox"/> Integrating Technology             | <input type="checkbox"/> Sustainability                                 | _____  |
| <input type="checkbox"/> Learning Communities               | <input type="checkbox"/> Teaching the "Millennium" student              | _____  |
| <input type="checkbox"/> Learning Styles                    |   |  |
| <input type="checkbox"/> Online Teaching / Support Services |   |  |
| <input type="checkbox"/> Service Learning                   |   |  |

5. **Program Summary** A narrative description of 30 to 50 words of the proposed session, including the intended audience, purpose of the presentation and activities.  
Indicate the intended general format of the session:

**NOTE:** An edited summary will be printed in the conference program.

## 6. Presentation Outline

Provide an outline of the activities of your presentation. **All sessions will be 60 minutes.** A sample outline is included below:

## 7. Presenter Introduction

- Name \_\_\_\_\_
- Current title/institution \_\_\_\_\_
- Current teaching/research practice \_\_\_\_\_

8. Brief description of your position (25 words)

9. **Handouts.** Please describe and include any handouts you will distribute. None at this time.

10. **AV Needs.** Please list any special equipment needs:

- Digital Projector
- Overhead Projector (transparencies)
- Flip Chart
- Computer
- Internet Connection
- Video/DVD Player