

1. Advisory Council Operations Document
 - a. There is a good number of community college representatives. They should be from varied geographical areas and disciplines
 - b. Nomination Process for Advisory Council members – the nominating committee will nominate and recommend individuals for the council, but the entire advisory council will vote on their appointment
 - c. The chair and vice chair will each be appointed annually
 - d. In the area that lists members of the council – write areas of specialization next to each member, add “Emeritus” after Tom Wolff, add Gale Myers to the list – she is a representative of the office of the aging
2. Brochure
 - a. Change the number of Advisory Council members from 12 to 15
 - b. Add “Emeritus” to Tom Wolff, and change his title to “Distinguished Teaching Professor”
3. Website Issues
 - a. Make retirees able to add a short narrative about themselves and also a picture for the retiree directory
 - b. Metrics, who will maintain them, and how to collect them
 - c. The right-side banner can include a link to pertinent issues – such as “volunteerism saves money,” and there will be a picture and link to the article, or something like that.