



State University of New York

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x Memos to Pres #49
Personal - Pres.

Memorandum to Presidents

Date: October 9, 1973

Vol. 73 No. 49

From: Office of the Chancellor

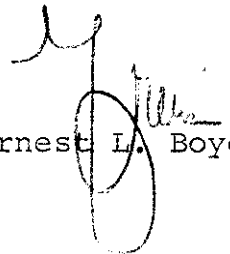
Subject: Medical Examination Plan

I'm pleased to inform you that we've developed a plan with the State Civil Service Commission which will extend the Commission's voluntary Health Maintenance Program to include Presidents of the State-operated campuses.

The program includes a comprehensive medical examination which is administered by the Civil Service Commission annually at no personal expense. It is voluntary; the University does not require participation.

All information on health histories and the results of the examination are held in total confidence between the President and the Civil Service medical staff. However, one may elect to share examination results with one's personal physician.

Attached you'll find further details and administrative forms concerned with the voluntary medical examination program. If you wish to take advantage of this position-related benefit, please forward the necessary applications to Murray Block by October 26.


Ernest L. Boyer

Attachment

This memorandum addressed to:
Presidents, State-operated campuses

Copies for information only sent to:
Presidents, Community Colleges
Deans, Statutory Colleges
Chancellor Kibbee
Dean McGrath (9)
Vice Provost Risley
President Miles

Health Maintenance Program

The Civil Service Commission offers medical examinations five days a week except holidays. Appointment times are available at 8 a.m., 8:30 a.m., 9:30 a.m., 12:30 p.m., 1 p.m., and 1:30 p.m. The examination takes approximately two and one-half hours to complete and is conducted in the Civil Service Commission building located on the New York State Office Campus in Albany.

If you wish to enroll in the program, please complete the two enclosed administrative forms (#722 and #799) and mail them to Dr. Murray Block no later than October 26 in the envelope provided. Shortly after November 1, the Commission will communicate with you to confirm appointment times and to obtain a medical history. Appointments will be scheduled from mid-November through January.

The State Comptroller does not allow travel expenses from State funds for Presidents to participate in the Health Maintenance Program. However, travel costs may be payable from State sources if travel is incurred in connection with official business which is the primary reason for travel to Albany.

If you have further questions, please contact Lawrence Zaglaniczny of Dr. Block's staff at 518/474-3121.