



**NYS Community College Business Officers Association
Spring Conference
Riveredge Resort~Alexandria Bay, NY
June 22nd~25th, 2009**

RESERVATION REQUEST

Please make room reservations for:

NAME _____ #of Guests _____

ARRIVING: (Day & Date) _____ DEPARTING (Day & Date): _____

COMPANY _____

ADDRESS _____

STATE _____ ZIP _____ PHONE _____ E-mail: _____

I will be sharing a room with: _____

CREDIT CARD # _____ Exp. Date: _____

SIGNATURES: _____

Entrée Selections

Dinner:

- Prime Rib of Beef twelve ounce served au jus
 - Breast of Chicken with Gingerbread & apple stuffing
 - Haddock Skaneateles fresh fillet topped with Ritz cracker crumbs and baked with lemon butter
 - Grilled Eggplant & Portobello Mushroom Napoleon served with tomato basil sauce over angel hair pasta
- If more than one indicate both guests selections

Cancellation Policy

Individual room cancellations are accepted up to five days prior to arrival, after this date, a penalty in the amount of 1/2 the package total will be posted to the credit card on file. In case of an advance deposit check, after the cut-off date, refunds are not honored. Rooms that "no show" on the first day of reservation will result in cancellation of all subsequent room nights blocked and the individual will be charged for half of the package total or forfeit all advance deposits that are being held to secure their reservation.

Please fax your completed form to 315-482-5010 or mail your reservation form by **June 8th, 2009** with credit card information, voucher or advance deposit check

to:
GROUP RESERVATIONS
Riveredge Resort Hotel
17 Holland St.
Alexandria Bay NY 13607
Or phone **1-800-ENJOY-US**

Group Rates

TAX EXEMPT RATES:

Package 3 nights: Three Night's accommodations arriving June 22nd, departing June 25th, three dinners, three breakfast, two lunches, all gratuities and service charges.

- \$455.42 single occupancy \$337.02 per person double
- \$297.54 per person triple

Package 2 nights: Two night's accommodations between June 22nd-June 25th, two dinners, two breakfast, two lunches, all gratuities and service charges.

- \$315.64 dingle occupancy \$236.64 per person double
- \$210.32 per person triple

Package 1 night: One night accommodation between June 22nd-June 25th, one dinner, one breakfast, one lunch, all gratuities and service charges.

- \$157.82 single occupancy \$118.32 per person double
- \$105.16 per person triple

Taxes would be additional for guests who are not tax exempt.

If you are tax exempt, please attach exempt form including the government ID # _____

Package pricing based on a Special Group Rate, \$89.00 dollar room rate for single occupancy.

If you wish to arrive early or depart late.

- Standards \$119.00 per night Channelview \$129.00 per night
- Lofts \$129.00 per night Jacuzzi \$149.00 per night