Category: Financial Student Affairs Responsible Office: University Controller	**Policy Title:** Waiver - Tuition for Course Auditors Document Number: 7816 Effective Date: May 27, 1992 This policy item applies to: State-Operated Campuses

Table of Contents

Summary
Policy
Definitions
Other Related Information
Procedures
Forms
Authority
History
Appendices

Summary

The chancellor of the State University of New York (University) has delegated to the campus president authority to determine who may attend courses as auditors and to establish rules and regulations concerning such course auditors.

Policy

Rules and Regulations Concerning Course Auditors

Such rules and regulations must be consistent with and include the following:

Course auditors shall:

1. Not be charged any tuition. A registration fee of $50 may be charged as well as any penalty fees (i.e., late registration, library fines). A registration fee is not to be assessed to course auditors otherwise enrolled as a student in the University.

   - The registration fee may be waived by the campus president, or the president's designee, in cases where the charge will exert an extreme hardship on the individual. Authorization for waiver of the registration fee should be in writing and signed by the campus president or the president's designated representative.
   - Campuses may utilize all of the revenue received from the registration fee through an approved income fund reimbursable (IFR) account.

2. Be permitted to audit courses, on a space available basis, with persons taking the course for credit receiving priority.

3. Not be enrolled and listed in registers for such course.

4. Attend without credit.
5. Attend without formal recognition.
6. Not be required to meet the requirements of the course.

Exception: No degree-seeking student shall be allowed to be a course auditor in any foreign study program or course.

Definitions

There are no definitions relevant to this policy.

Other Related Information

There is no related information relevant to this policy.

Procedures

There are no procedures relevant to this policy.

Forms

There are no forms relevant to this policy.

Authority

The following link to FindLaw's New York State Laws is provided for users' convenience; it is not the official site for the State of New York laws.

New York State Education Law §355(2)(h)(1) (Allows individuals sixty years of age or over to audit courses)

In case of questions, readers are advised to refer to the New York State Legislature site for the menu of New York State Consolidated.

Memorandum to the office of the vice chancellor for finance and business from the office of the chancellor, dated December 27, 1990.

Memorandum to Chief Administrative Officers from President Gould dated May 19, 1965.

History

Amended – May 27, 1992

- Policy revised to reflect increase in registration fee authorized for course auditors from $25 to $50.

Amended - September 6, 199

- Item has been amended to reflect University policy that a restriction is not placed on the level of the course (undergraduate/graduate) attended by course auditors.

Established - July 8, 1965

- Places into procedural form policy regarding course auditors as outlined in a memorandum dated May 19, 1965 from President Gould.

Appendices

There are no appendices relevant to this policy.