



Category:  
Financial  
Student Affairs

Responsible Office:  
[University Budget](#)

**Policy Title:**

College Fee

Document Number:  
7800

Effective Date:  
September 01, 1992

This policy item applies to:  
State-Operated Campuses

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**Summary**

This policy outlines the cost, payment, deposit and refund of the college fee at campuses of the State University of New York (University).

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**Policy**

**I. Campuses with Academic Year divided into Semesters**

A. Student

The college fee shall be \$12.50 per semester.

B. Special Student (includes summer session and extension students)

The college fee shall be \$.85 for each semester credit hour for which the student is registered.

**II. Campuses with Academic Year divided into Quarters**

A. Student

The college fee shall be \$8.50 per quarter.

B. Special Student (includes summer session and extension students)

The college fee shall be \$.55 for each quarter credit hour for which the student is registered.

**III. Time of Payment**

The college fee shall be due and payable in accordance with the regulations established in Billing, Refunds, Collection, Write-offs Policy for Tuition, Fees, Other Charges.

Exceptions:

A. When a student's college fee is supported by an award from the Office of Vocational and Educational Services for Individuals with Disabilities ([VESID](#)), and the college has received a notice of authorization or voucher, the college fee charge shall be deferred. (See Billing, Refunds, Collection, Write-offs Policy for Tuition, Fees, Other Charges for additional information concerning deferment for students supported by the VESID Program.)

B. When a student receives an Award Certificate from the New York State Higher Education Services Corporation, which indicates the student will be receiving a full TAP Award that will include tuition and the college fee, collection of the college fee may be deferred until the TAP Award is paid. (See Billing, Refunds, Collection, Write-offs Policy for Tuition, Fees, Other Charges for additional information.)

#### **IV. Depositing of College Fee**

The college fee shall be deposited into the Revenue Offset Fund.

#### **V. Refunds**

The college fee is not refundable under ordinary circumstances. For exceptions, see Billing, Refunds, Collection, Write-offs Policy for Tuition, Fees, Other Charges.

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### **Definitions**

There are no definitions relevant to this policy.

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### **Other Related Information**

[Fees, Rentals, and Other Charges](#)

[Billing, Refunds, Collection, Write-offs Policy for Tuition, Fees, Other Charges](#)

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### **Procedures**

There are no procedures relevant to this policy.

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### **Forms**

There are no forms relevant to this policy.

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### **Authority**

State University of New York Board of Trustees Resolution 03-58, adopted June 17, 2003.

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### **History**

State University of New York Board of Trustees Resolution 03-58, adopted June 17, 2003 changed the financing of SUNY residence halls, permitting the deposit of the college fee into the revenue-offset fund.

Affidavit, from the chancellor, dated March 3, 1992 granting approval of the final report of the university business officers' ad hoc committee on revenue collection.

State University of New York Board of Trustees Resolution 63-22, adopted January 22, 1963 established College Fee.

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## **Appendices**

There are no appendices relevant to this policy.