



Category:  
Facility Management / Safety  
Police  
Student Affairs

Responsible Office:  
[University Police](#)

**Policy Title:**  
Campus Safety Advisory Committees, Establishment of

Document Number:  
5401

Effective Date:  
July 01, 2004

This policy item applies to:  
State-Operated Campuses

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## Summary

It is the policy of the State University of New York (University) to comply with legal requirements of Article 129-A of NYS Education Law §6431 (Regulation of Conduct on Campus and Other College Property Used for Educational Purposes). Accordingly, the Board of Trustees of the State University of New York has adopted written rules requiring campuses to establish campus safety advisory committees. These committees will provide advice and written reports on issues relating to personal safety on the campus as well as perform identified requirements of [20 USC §1092\(f\)](#), also known as the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” (See the University procedure on Campus Security Policy and Campus Crime Statistics Reporting for information regarding the requirements and format for reporting official crime statistics.)

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## Policy

### I. Establishment of Campus Safety Advisory Committee

It is the policy of the State University of New York (University) to comply with legal requirements of Article 129-A of NYS Education Law §6431 (Regulation of Conduct on Campus and Other College Property Used for Educational Purposes). Accordingly, the Board of Trustees of the University has adopted written rules requiring campuses to establish campus safety advisory committees.

- A. Committee Composition – The committee shall consist of a minimum of six members:
1. at least half of the committee shall be female;
  2. one-third of the committee shall be appointed from a list of students that contains at least twice the number to be appointed, which is provided by the largest student governance organization on the campus;

3. one-third of the committee shall be appointed from a list of faculty members that contains twice the number to be appointed, which is provided by the largest faculty organization on the campus; and
4. one-third of the committee shall be selected by the president.

B. Committee Responsibilities - The committee shall review current campus security policies and procedures and make recommendations for their improvement. It shall specifically review current policies, plans and procedures for:

1. educating the campus community, including security personnel and those persons who advise or supervise students, about sexual assault pursuant to §6432 of Article 129-A of NYS Education Law;
2. educating the campus community about personal safety and crime prevention;
3. reporting sexual assaults and dealing with victims during investigations;
4. referring complaints to appropriate authorities;
5. counseling victims; and
6. responding to inquiries from concerned persons.

C. Written Annual Reporting - The committee shall report in writing, at least once (June 15) each academic year to:

1. the campus president;
2. the entire campus including faculty, staff, administrators and students in publications or appropriate mailing; and
3. when requested, applicants for enrollment or employment.

This annual written report does not constitute the mandatory reporting of official crime statistics (see the University procedure on Campus Security Policy and Campus Crime Statistics Reporting).

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## Definitions

There are no definitions relevant to this policy.

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## Other Related Information

[Rules for the Maintenance of Public Order](#)

[Sexual Assault Prevention Policy](#)

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## Procedures

[Campus Security Policy and Campus Crime Statistics Reporting \(Clery Act - also known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act\)](#)

[Campus Conduct & Other College Property used for Educational Purposes](#)

[Student Consumer Information and Disclosures](#)

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## Forms

There are no forms relevant to this policy.

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## Authority

[NYS Education Law §6431](#) (Advisory committee on campus safety)

Chapter 739, Laws of 1990.

Chapter 457, Laws of 1990.

Chapter 676, Laws of 1980.

State University of New York Board of Trustees Resolution, 99-172, adopted October 26, 1999.

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## History

Memorandum to presidents from office of student affairs and special programs dated August 22, 1995 announcing the creation of a University-wide Safety Task Force. The purpose of the Task Force is to help in (1) developing and cataloging educational programs about safety issues; (2) identifying programs successfully started by campus safety committees; (3) reviewing and, if necessary, recommending changes in University policies and practices; (4) establishing response protocol for serious crime and disaster incidents that campuses might adopt and (5) identifying model programs addressing campus safety problems.

Memorandum to presidents from office of student affairs and special programs, dated December 21, 1990 announced the Board of Trustee revisions to the policy on personal safety advisory groups (dated October 25, 1990) in order to conform to the recent amendment to Section 6450 of the Education Law (Chapters 457 and 739 of the Laws of 1990).

Memorandum to presidents from office of the chancellor dated October 2, 1989 asked to continue the practice of filing campus committee annual report with the president and a synopsis forwarded annually, by June 15, to the vice chancellor for student affairs and special programs. Additionally, committee reports were to be available to the campus community, the contents should include the charge to the committee, a list of members, recommendations made and proposed resolution of the recommendations, and any other issues that were addressed during the academic year.

Memorandum to presidents from the office of the chancellor dated January 22, 1986 outlined the report "Measures to Improve Personal Safety on Campus," presented to the Board of Trustees at its regular meeting on November 19, 1985. The Report summarized the campus reports submitted during this past year, outlines several University-wide efforts to improve personal safety on campus, and presents a number of recommendations for future campus activities and reports to the Board of Trustees.

Memorandum to presidents from office of the chancellor dated June 29, 1984 reminding campuses to form a safety advisory group and recommends utilizing academic programs and involving the faculty in actions related to the enhancement of personal safety.

Memorandum to presidents from office of the chancellor dated April 20, 1984 calling for campuses to form a broad-based and continuing advisory group to assess the quality of safety on campus and issue periodic reports to campus constituents.

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## Appendices

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There are no appendices relevant to this policy.