

Form D
State University of New York
Procurement Lobbying Law
Record of Contact

Procurement Information

AGENCY: _____ (SUNY System Administration)
TO: _____ (Gail Barcher, Contract Manager)
FROM: _____ (employee, officer, Trustee)
SUBJECT: Record of Contract under State Finance Law §139-k(4)
Procurement Description: _____
RFP/IFB Contract # (if applicable): _____

Contact Information

Date(s) of Contact:

SUNY Contact Name: _____
Designated Contact: ____ Non-designated Contact: ____
Name of Offerer Firm or Organization: _____
Address: _____
Name of Person Contacting State University on behalf of Offerer:

Telephone Number: _____
Place of Principal Employment: _____
Occupation: _____

Person/Organization Making the Contact was:

The Offerer: ____
OR
Retained/Employed/Designated by or on behalf of the Offerer: ____

General description/content of the contact (multiple contacts), including form (e-mail, letter, conversation):