

STATE UNIVERSITY OF NEW YORK
OFFICE OF THE UNIVERSITY CONTROLLER
Schedule of Student Account Activity

OVERVIEW

The state University is required to identify the scholarship allowances received by/for students and is required to report this as scholarship allowance (contra revenue) against the appropriate revenue category to which this was applied (i.e. tuition and fees, residential facilities, meal plans, etc.) or expense.

Information to be provided by the campuses is reflected on Exhibit VII. We are requesting the campuses to provide this information for the fiscal year ended June 30 which generally includes the summer and fall (prior year) and spring (current year) semesters.

PURPOSE

This information is necessary and will be used in the University's methodology for the application of scholarship allowances to the various student charges and the amounts paid back to the students.

Questions regarding the exhibit should be directed to the university controller's office at (518) 443-5463. The Exhibit must be submitted by August 6.

INSTRUCTIONS

The information requested on the attached exhibit is briefly described below:

3rd Party Grants and Scholarships to Students – If the outside entity (third party) selects the recipient of the scholarship, the amount is considered a third-party receipt to the student.

3rd Party Grants and Scholarships to Campus - If funds are remitted to the institution by an outside entity and the institution selects the recipient, then the award is considered to be made to the campus.

Other Federal/State Grants – The campus will need to report amounts received for the DMNA, VESID, and Veteran programs. These amounts are not identifiable by System Administration.

Waivers/Scholarships – These are campus waivers/scholarships awarded by the campus, EXCEPT THOSE AMOUNTS PROVIDED IN THE STATE UNIVERSITY FINANCIAL PLAN (UNIVERSITY-WIDE SCHOLARSHIP/FELLOWSHIP PROGRAMS). These amounts will be identified by System Administration and include grants/programs for GA/TA waivers, Graduate Opportunity Program, employee/UUP waivers, Critic Teacher/Social work waivers, Economically Disadvantaged Professional students, Graduate Fellowships – Underrepresented Minorities, Empire State Scholarships - Underrepresented Minorities, EOP, and the State University Supplemental Tuition Award (SUSTA).

Current restricted fund endowment earnings (managed by the University of Buffalo) used for scholarships do not need to be reported as these amounts will be identified by System Administration.

The Controller's Office will also identify and report the RESIDENT ASSISTANCE WAIVERS as reported by the campuses each semester. If you have rent waivers in addition to what is reported to the Controller's Office, please report them on this form.

Stipends/Scholarships paid through the payroll process – These are stipends and scholarships awarded and paid through the payroll process.

Student Payments Received – Payments received from the student, exclusive of loans, federal, state, and 3rd party grants, etc. If the campus does not specifically identify these amounts, the campus may need to identify all payments applied to the student account and back out amounts received from other than the student.

Refunds to Students - Refunds to students generally result from funds received from all sources (payments, aid, loans, etc.) in excess of student charges. Payments made directly to students for Stipends should not be reported here.

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Campus: _____

Dept./Div.Code: _____

Preparer: _____

Telephone: _____

Total

3rd PARTY GRANTS/SCHOLARSHIPS TO STUDENTS

Scholarships/grants from:

Campus-related Foundation	\$	
Auxiliary Services Corporation		
Alumni Association		

External scholarships/grants from other 3rd parties

Total 3rd Party Grants/Scholarships to Students	\$	
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3rd PARTY GRANTS/SCHOLARSHIPS TO CAMPUS

Scholarships/grants from:

Campus-related Foundation	\$	
Auxiliary Services Corporation		
Alumni Association		

External scholarships/grants from other 3rd parties

Total 3rd Party Grants/Scholarships to Campus	\$	
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OTHER FEDERAL/STATE GRANTS

DMNA program	\$	
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VESID program		
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Other programs(please identify)		
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Total Other Federal/State Grants	\$	
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YORK
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Total

WAIVERS/SCHOLARSHIPS (excluding University-wide scholarship program)

Campus waivers:

Account #

Tuition waivers

\$

Room rent waivers (excluding System Admin. RA waivers)

Other waivers

Campus scholarships:

Account number scholarship was paid from and amount
(e.g., 861581)

Total Waivers/Scholarships

\$

Stipends/Scholarships paid through the payroll process

\$

Student Payments Received

\$

Refunds to Students

\$

Reviewed by:
