

2006 SUNY ANNUAL FIRE SAFETY REPORT

Campus: _____

Individual completing the report: _____

Title: _____

Address: _____

Telephone: _____

E-mail: _____

Please note:

Please provide a written response to each question. If published campus procedures or other supplemental materials are referred to in lieu of written responses, please clearly indicate to which question(s) such procedures pertain.

1. For residential facilities owned and operated by the State University or campus-based organizations or affiliates (auxiliaries, foundations and alumni associations), please describe the fire safety policies and procedures for the following:

A. Evacuation procedures.

B. Fire safety activities and actions.

C. Residential life staff responsibilities, training and activities.

D. Student responsibilities and activities.

E. Campus discipline and judicial practices relating to fire and life safety matters.

F. Describe the content and frequency of fire safety instruction for students.

G. Does the fire safety instruction meet the criteria established in the NYS Campus Fire Safety Training Guidelines as established by OFPC (copy attached)

H. Inspection, testing, and maintenance programs for fire sprinkler, fire/smoke detection, and fire alarm systems.

I. Training and competency of personnel responsible for the routine inspection, testing and maintenance of fire sprinkler, fire/smoke detection, and fire alarm systems.

2. Has the campus been inspected by the New York State Office of Fire Prevention and Control (OFPC)? Yes _____ No _____

If yes, date of last OFPC inspection. _____

If yes, has OFPC assessed any penalties? Yes _____ No _____

If yes, please explain.

3. How does the campus encourage the inspection of off-campus student housing, including fraternities and sororities, by local code enforcement officials? *(For the purposes of this question, we understand that all campuses follow the SUNY Policy of not participating in the inspection of off-campus housing. However, we seek to understand if campuses establish policies or practices regarding off-campus apartment listings in campus life offices, or provide web-based information that is accessible to students. For example, does the campus require that off-campus housing be inspected annually by the local codes officer and pass that inspection in order to be included on the off-campus housing listing?)*

4. Has the campus established policies regarding flammability requirements for upholstered and reupholstered furniture? (Upholstered furniture: California Flammability Regulations Technical Bulletin 133; or, California Flammability Regulations Technical Bulletin 117 for all reupholstered furniture).

5. Newly constructed residential facilities as well as those that undergo reconstruction, as defined by the building code of New York State, must be fully sprinklered and provided with complete fire and smoke detection and alarm systems.

Was any new residential construction completed during fiscal 2005-06? Yes ___ No ___

Were any significant reconstructions or significant renovations to existing residential facilities made during fiscal 2005-06? Yes ___ No ___

Are you currently planning any new residential construction to be completed by June 30, 2007?

Yes ___ No ___

Are you planning to reconstruct or make significant renovations to any existing residential facilities by June 30, 2007? Yes ___ No ___

6. All existing residence hall facilities must have fully integrated fire and smoke detection and alarm systems in place by June 30, 2010 (see definitions Attachment 3). Please attach a list of all residential facilities (with the number of beds in each) and indicate whether fire and smoke detector and alarm systems providing detection of all sites within the building exists.

Please note if the fire and smoke detection and alarm systems provide only partial coverage.

For residence halls that do not have fully integrated fire and smoke detection and alarm systems, or systems that do not provide full coverage fire, please indicate the year the campus plans to implement a fully compliant system.

7. When a residence hall integrated fire and smoke detection system is activated, what parties receive notice of the alarm (examples: the building, campus security, local fire station, and or 911 central dispatch, etc)? Include all of the locations where the alarm is immediately sounded.

If the alarm does not sound directly at 911, please describe how the campus notifies other affected organizations (local fire department, campus security, etc.).

If the alarm does not sound directly at 911, only upon arrival of the first responder can the nature of the alarm be determined (actual fire, accidental or false alarm, etc.). In the event of an accidental or false alarm, does the campus call back the other affected organizations to provide further information, so they may modify their response? Please describe the practice.

Is your local fire company Volunteer ___ Paid ___?

8. Does the campus voluntarily submit campus fire reports to OFPC? (copy attached)

Yes ___ No ___

Please submit the completed annual report by December 15, 2006 to:

**State University of New York
System Administration
Office of Finance and Business
Attention: Dan Esposito
Room N-409, State University Plaza
Albany, NY 12246**